

**CONSTRUCTION PLANS
SECTION 4-400
CONSTRUCTION PERMITS**

4-400 CONSTRUCTION PERMITS

Construction permits are required to construct public improvements without a Subdivision Improvement Agreement. Generally the types of projects that require a construction permit are associated with construction on private property that requires public improvements, minor subdivision (parcel) maps, and advance permits for major subdivisions or SPA developments. Construction permit plans show all work required, including grading, to construct public improvements.

4-401 **Form & Content** – Plans required for issuance of a construction permit generally follow the form and content requirements for Improvement Plans (Section 4-100) and Grading Plans (Section 4-200) as applicable. The typical construction notes required on the plans is an appropriate mixture of the typical notes for improvement and grading plans

4-402 **Processing** – Construction Permit plans are processed either by the Permit Section or, in the case of major subdivisions and advance permits, the Subdivision Section.

4-402.1 **First Submittals** - First submittals for all Construction Permit plans shall contain the items listed in Sections 4-103 and 4-203. Submittal times for the two sections are:

- (1) Permit Section Submittals - Monday through Friday during normal working hours (8:00 a.m. to 5:00 p.m.). Submittals will be accepted only from the engineer of work. Submittals sent by runner or courier will not be accepted unless prior arrangements have been made.
- (2) Subdivision Section Submittals - Monday, Wednesday and Friday between 8:00 a.m. and 12:00 p.m. unless prior arrangements have been made. Submittals will be accepted only from the engineer of work. Submittals sent by runner or courier will not be accepted unless prior arrangements have been made.

4-402.2 Subsequent Submittals for either section will be accepted only through appointment with the plan checker unless prior arrangements have been made.

4-402.3 The following items are required prior to plan approval and issuance of a Construction Permit:

- (1) Mylars and print package of signed plans (Section 5-201)
- (2) Inspection deposit
- (3) Completed application form (Section 4-403.1)
- (4) Required bonds (usually one-job bonds. Section 4-403.2)
- (5) Traffic Control Agreement (Section 4-403.3)
- (6) Barricade Agreement (Section 4-403.4)
- (7) Street Permit Card (Section 4-403.5)
- (8) Cal-OSHA Certification (if required. Section 4-403.6)

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4-403 SAMPLE DOCUMENTS

4-403.1 Construction Permit Application

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4-403.2 SAMPLE BOND FORM

Note: For current bond forms see: www.ci.chula-vista.ca.us

File No. _____
Bond No. _____
Premium _____

**BOND FOR STREET IMPROVEMENTS
(To Be Used With A Construction Permit)**

KNOW ALL PERSONS BY THESE PRESENTS,

That I/We _____ as Principal, and _____, a corporation of the State of _____, as Surety, are held and firmly bound unto the City of Chula Vista, a municipal corporation, in the County of San Diego, State of California, and to and for the benefit of any and all persons who may suffer damages by reason of the breach of the conditions hereof, in the sum of _____ dollars, (\$_____) lawful money of the United States of America, to be paid to the said City of Chula Vista, or to any and all persons who may suffer damages by reason of the breach of any of the conditions hereof, for which payment well and truly to be made, the Principal hereby binds himself, his successors and assigns, and the Surety herein binds itself, its successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the above-bound Principal is desirous of obtaining a license and permit to do one such job within the City of Chula Vista and of complying with regulations prescribed by the applicable ordinances and standards of said City to secure such license and permit, said job to performed at the location commonly known as _____ Chula Vista, California, in accordance with ☐ Construction Permit No. _____, or ☐ Other instrument _____ and as shown on approved plans: Chula Vista drawing nos. _____.

NOW, THEREFORE, the condition of the above obligation is such that whenever the said Principal shall construct any street improvements in or upon any public highway, lane, alley, court, park, street or public place in the City of Chula Vista, State of California, if the above-bound Principal shall cause all such work to be done, and improvements to be made to the official grade and according to the specifications therefore as prescribed by the ordinances and standard of the City of Chula Vista in force at the time of making such improvement, or doing such work, and when such improvement or work consists of, or includes, sidewalk, curb or street paving, the improvement shall be graded to the official grade, and all debris and surplus material shall be removed from the street upon the completion of such work or improvement, all as specified in the ordinances and standards of said City in such cases made and provided, then this obligation shall be void, otherwise to remain in full force and effect; and conditioned further that this bond shall inure to the benefit of the City of Chula Vista, and to and for the benefit of all persons who may suffer damage by reason of the breach of any of the conditions hereof, and any persons so damaged may bring suit upon said bond in his own name, provided that in the event of the failure of the Principal to construct any sidewalk, curb, gutter or pavement as hereinabove mentioned in compliance with the specifications as prescribed by the ordinances and standards of the City of Chula Vista, or to the official grade, the damages to the City of Chula Vista will be deemed to include the cost of removing such defective work and constructing same according to the grade and/or according to specifications prescribed by ordinances and standards; in addition, this bond shall be conditioned upon the Surety's full

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compliance with all terms and conditions of the required permit and further conditioned upon full compliance with all provisions of the ordinances and standards of the City of Chula Vista.

PROVIDED FURTHER, that this bond shall not be void upon the first recovery, but may be sued and recovered upon from time to time and judgments may be recovered hereon by said City or any person aggrieved or damaged in his own name, until the whole penalty is exhausted, and the life of the obligation of this bond shall continue for such length of time as such license remains in force, and for thirty (30) days thereafter.

As part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees, and including reasonable attorney's fees, incurred by City in successfully enforcing such obligation, all to be taxed as costs and included in any judgment rendered.

IN WITNESS WHEREOF, the said Principal and Surety and each hereunto set their hands, this day of _____, 20 ____.

PRINCIPAL:

Bond No. _____

Name of Contracting Company (Please print)

Signature _____ Date _____

Print name

SURETY:

Name of officer (Please print) Title _____

Name of surety company

Address

City State Zip

Signature Date _____

(Notary Acknowledgment and Corporate Authorization Required for Each Signatory)

Approved as to form:
CITY ATTORNEY

By: _____
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4-403.3 Sample Traffic Control Agreement

4-403.4 Sample Barricade Agreement

4-403.5 Sample Street Card

4-403.6 Sample Cal-OSHA Certification

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